

Review of Head Start Program Monitoring





City of San Antonio Head Start Program Monitoring Report – November 2022

The City of San Antonio Head Start Program has developed a comprehensive and thorough approach to monitoring our programs for non-compliances and areas of concern. Once identified, a timeline is developed, training and technical assistance is given, and corrective action plans are implemented to correct systemic issues so that areas of weaknesses are strengthened. Follow-up monitoring events are conducted to ensure that the program has been successful in implementing corrections.

The following is a summary of findings during the time period indicated above:

Monitoring Projects Conducted (*Project is either still in progress OR has ended, but report has not yet been officially submitted to providers*):

Education Review

HR Review

Safe Environments Review #1 (50%)

Monitoring Projects Completed (*Project ended and report was officially submitted to providers*):

Pedestrian Bus Safety Training Review

Areas of Non-Compliance (*Systemic or substantial issue or concern in meeting performance standards or policies*):

There were no areas of non-compliance noted during this review period.

Areas of Concern (*Individual incident(s) that fail to meet performance standard or policy*):

Pedestrian Bus Safety Training Review:

Providers were in 100% compliance for this review.

For more detailed information:

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Review of EHS and EHS-CCP Program Monitoring





City of San Antonio Head Start Program

Monitoring Report – November 2022

The Early Head Start (EHS) Program has developed a comprehensive and thorough approach to monitoring for non-compliances and areas of concern. Once identified, a timeline is developed, training and technical assistance is given, and corrective action plans are implemented to correct systemic issues, so areas of weakness are not continued in the future. Follow-up monitoring events are conducted to ensure that the program has been successful in implementing corrections.

The following is a summary of findings for the during the time indicated above:

<p>Monitoring Projects Conducted:</p> <p><u>Unannounced Safe Environment Visits</u></p> <ul style="list-style-type: none"> • Ella Austin • Inman • Seton <p><u>Critical Health Concerns Child File-Pending Review</u></p> <p><u>Nutrition Child File, Health Manger Interview and Site Visits-Pending Review</u></p>	<p>November 2022</p>
<p>Non-Compliances –</p> <p>There were two non-compliances observed that showed a systemic or substantial material issue or concern in meeting performance standards or policy relating to the education services.</p> <ul style="list-style-type: none"> • Required fire drills not performed at two EHS – CCP sites 	
<p>Follow-up Activities:</p> <p>EHS Child Care Director’s will provide corrective action responses and evidence supporting the actions taken in the ChildPlus Data System. Follow up verification will be completed once CAP responses are entered to close the monitoring projects.</p> <p>Monitors will follow up on CAP responses for Sites Visits.</p>	
<p>For more detailed information:</p> <p>Cynthia.garcia3@sanantonio.gov & Dianne.mendez@sanantonio.gov</p>	